

-TALENT SEARCH -

Applications are invited from suitably qualified persons for employment with FGR Bogoso-Prestea Ltd as:

UNIT MANAGER, UNDERGROUND TECHNICAL SERVICES

Job Summary

The purpose of the Unit Manager, Underground Technical Services is to develop short-, medium- and long-term plan and provide technical guidance and support to the mining operations team, to ensure compliance to plan. Preparation of cost-effective strategies, scenarios, and options to improve profitability of the mining operation. The role also is responsible for sections such as Ventilation, Geotech, Survey and Mine Planning.

Essential Duties

- Ensure compliance of subordinates to the regulations regarding mine process activities as enshrined in the Minerals and Mining (Health, Safety and Technical) regulations, 2012 (L.I. 2182) and all regulatory bodies.
- Deliver timely and high-quality technical support for the underground operations;
- Responsible for the preparation of weekly, monthly, quarterly annual mine plans and budget;
- Undertake development, in conjunction with the Mine Manager detailed standards and procedures to support the efficient functioning of the Mine Technical Services Departments.
- Compile annual Mining Cost and production budget;
- Prepare Life of mine production and capital plan.
- Prepare short, medium and long range planning and scheduling;
- Build and regularly update production and development mine schedule.
- Manage the compilation of “End of Week” and “End of Month” production reconciliation and other statutory reports.
- Liaise with other departments to identify projects that will add value and support the implementation of such projects to ensure improvement in the underground operations.
- Promote and ensure adherence to safety and environmental awareness to minimize risk and prevent incidents.
- Identify and implement training programmes for the crew to enhance their competences; and
- Undertake studies as required by business needs example Concept studies.
- Engage with internal and external stakeholders like other departments on the mine and consultants where required.

Key Requirements/Specification:

- Bachelor of Science degree in Mining Engineering or any other related field with at least fifteen (15) years underground working experience in a similar position; Less years' experience will be considered based on the knowledge, skills and experience of the applicant.

- Minimum of Underground Manager Certificate from MINCOM;
- Advance user of Microsoft excel , Surpac software and mine scheduling software packages;
- Extensive experience with mine planning softwires.
- Experience in Conventional and mechanised mining methods especially Sublevel Open Stope mining in narrow reef;
- Ability to plan, monitor, evaluate and prioritise task.
- Strong managerial and supervisory skills.
- Good people management and communication skills.
- Strong analytical and problem-solving skills.
- Must possess a valid Ghanaian drivers' licence.

Knowledge Skill and Abilities:

- Attention to details and good report writing and analytical skills
- Ability to lead and inspire others
- Knowledge of accounting software such as Pronto etc.
- Ability to analyze data and determine its validity
- Ability to relate well with team members to achieve targets
- Ability to build commitment in the organization
- Displaying high levels of integrity and honesty

Mode of Application

Interested applicants should submit their applications with CVs, cover letters, and photocopies of certificates and other relevant documents, email addresses, and phone numbers to careers@fgr-bp.com:

The closing date for the submission of applications is 22 May 2023